

## Notice of Proposed Rule

### DEPARTMENT OF STATE

#### Division of Library and Information Services

RULE NO.: RULE TITLE:

[1B-2.011](#): Library Grant Programs

PURPOSE AND EFFECT: The purpose of this amendment is to modify that guidelines, agreements, forms, and applications for the State Aid to Libraries Grant, the Library Construction Grant, Library Cooperative Grant, and the Library Services and Technology Act ("LSTA") Grant.

SUMMARY: The amendments will modify the guidelines, agreements, forms, and applications for the State Aid to Libraries, Grant Library Cooperative Grant, and the Library Services and Technology ("LSTA") Grant.

SUMMARY OF STATEMENT OF ESTIMATED REGULATORY COSTS AND LEGISLATIVE RATIFICATION:

The Agency has determined that this will not have an adverse impact on small business or likely increase directly or indirectly regulatory costs in excess of \$200,000 in the aggregate within one year after the implementation of the rule. A SERC has not been prepared by the Agency.

The Agency has determined that the proposed rule is not expected to require legislative ratification based on the statement of estimated regulatory costs or if no SERC is required, the information expressly relied upon and described herein: Upon completing a SERC checklist, it was determined that the proposed amendment will not have a direct or indirect adverse financial impact on small business.

Any person who wishes to provide information regarding a statement of estimated regulatory costs, or provide a proposal for a lower cost regulatory alternative must do so in writing within 21 days of this notice.

RULEMAKING AUTHORITY: [257.14](#), [257.191](#), [257.41\(2\) F.S.](#)

LAW

IMPLEMENTED: [257.12](#), [257.15](#), [257.16](#), [257.17](#), [257.171](#), [257.172](#), [257.18](#), [257.191](#), [257.192](#), [257.195](#), [257.21](#), [257.22](#), [257.23](#), [257.24](#), [257.25](#), [257.40](#), [257.41](#), [257.42 F.S.](#)

IF REQUESTED WITHIN 21 DAYS OF THE DATE OF THIS NOTICE, A HEARING WILL BE SCHEDULED AND ANNOUNCED IN THE FAR.

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULE IS: Marian Deeney, Division of Library and Information Services, Florida Department of State, (850)245-6620, [Marian.Deeney@dos.myflorida.com](mailto:Marian.Deeney@dos.myflorida.com)

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THE FULL TEXT OF THE PROPOSED RULE IS:

### **1B-2.011 Library Grant Programs.**

(1) This rule provides procedures for library grant programs administered by the Division of Library and Information Services (Division). Each program shall be governed by guidelines which contain information on eligibility requirements, application review procedures, evaluation and funding criteria, grant administration procedures, if applicable, and application forms. All grant awards shall be subject to final approval by the Secretary of State.

(2) Applicants for grants shall meet the eligibility and application requirements as set forth in the following guidelines for each grant program:

(a) State Aid to Libraries Grant Guidelines, <https://www.flrules.org/Gateway/reference.asp?No=Ref-07096>, effective ~~xx-xx-07-16~~, which contain guidelines and instructions; ~~Certification of Credentials (Form DLIS/SA01) – Single Library Administrative Head, effective 4-15; Grant Agreement, (Form DLIS/SA02), effective xx-xx-07-16; Certification of Credentials (Form DLIS/SA01) – Single Library Administrative Head, effective 4-15; Annual Statistical Form for Florida’s Public Libraries (Form DLIS/SA03),~~ <https://www.flrules.org/Gateway/reference.asp?No=Ref-07097>, effective ~~xx-xx-07-16~~.

(b) ~~Public Library Construction Grants Guidelines and Application,~~ <https://www.flrules.org/Gateway/reference.asp?No=Ref-07095>, effective ~~xx-xx-07-16~~; which contains ~~guidelines and instructions, Public Library Construction Grant Application (Form DLIS/PLC01), effective 4-15; Payment Request #1 (Form DLIS/PLC02) effective 07-16; Payment Request #2 (Form DLIS/PLC03 ) effective 07-16; Payment Request #3 (Form DLIS/PLC04) effective 07-16; Payment Request #4 (Form DLIS/PLC05) effective 07-16; and Closeout Report (DLIS/PLC06) effective 07-16; Public Library Construction Grant Progress Report (Form DLIS/PLC07); and Grant Agreement (Form DLIS/PLC08 DLIS/PLC01) effective xx-xx,~~ <https://www.flrules.org/Gateway/reference.asp?No=Ref-07094>, effective ~~xx-xx-07-16~~.

(c) ~~Library Cooperative Grant Guidelines and Application,~~ <https://www.flrules.org/Gateway/reference.asp?No=Ref-07098>, effective ~~xx-xx-07-16~~; which contains ~~guidelines and instructions and Library Cooperative Grant Application (Form DLIS/LCG01), effective 07-16; Mid-Year Report (Form DLIS/LCG02) effective 07-16; Annual Report (Form DLIS/LCG03) effective 07-16; Annual Statistical Report Form for Multitype Library Cooperatives (Form DLIS/LCG0401), effective 07-16 xx-xx; Grant Agreement (Form DLIS/LCG052),~~ <https://www.flrules.org/Gateway/reference.asp?No=Ref-07099>, effective ~~xx-xx-07-16~~; and the

Florida Library Information Network Manual <https://www.flrules.org/Gateway/reference.asp?No=Ref-07148>, effective 7-8-14.

(d) The Library Services and Technology Act Grant Guidelines, <https://www.flrules.org/Gateway/reference.asp?No=Ref-07100>, effective ~~xx-xx-07-16~~<sub>2</sub>; which contains guidelines and instructions, Final Status Report Form (Form DLIS/LSTA02), <https://www.flrules.org/Gateway/reference.asp?No=Ref-07101>, effective ~~07-16~~ and Grant Agreement (Form DLIS/LSTA01), <http://www.flrules.org/Gateway/reference.asp?No=Ref-07102>, effective ~~xx-xx-07-16~~<sub>07-16</sub>.

(e) The Community Libraries in Caring Program Application, <http://www.flrules.org/Gateway/reference.asp?No=Ref-01122>, effective 4-10-12; which contains instructions and application (Form DLIS/CLIC01), effective 11-16-04; Annual Report (Form DLIS/CLIC02), effective 11-16-04; and Grant Agreement (Form DLIS/CLIC03), <http://www.flrules.org/Gateway/reference.asp?No=Ref-01123>, effective 4-10-12.

(3) Guidelines and forms in this rule are incorporated by reference and may be obtained from the Director of the Division, Florida Department of State, Division of Library and Information Services, R.A. Gray Building, 500 South Bronough Street, Tallahassee, Florida 32399-0250.

(4) The Division of Library and Information Services will waive the financial matching requirements on grants for rural communities that have been designated in accordance with Sections 288.0656 and 288.06561, F.S. Eligible communities applying for Library Services and Technology Act grants and Library Construction grants must request waiver of matching requirements at the time of grant application.

~~—(5) This section supersedes Chapters 1B-3 and 1B-5, F.A.C.~~

*Rulemaking Authority 257.14, 257.191, 257.192, 257.24, 257.41(2) FS. Law Implemented 257.12, 257.15, 257.16, 257.17, 257.171, 257.172, 257.18, 257.191, 257.192, 257.195, 257.21, 257.22, 257.23, 257.24, 257.25, 257.40, 257.41, 257.42 FS. History—New 1-25-93, Amended 7-17-96, 4-1-98, 2-14-99, 4-4-00, 12-18-00, 11-20-01, 3-20-02, 1-9-03, 12-28-03, 11-16-04, 2-21-06, 2-21-07, 1-24-08, 4-1-10, 4-21-10, 4-10-12, 12-25-13, 7-8-14, 4-7-15, 7-12-16, xx-xx-xx.*

NAME OF PERSON ORIGINATING PROPOSED RULE: Marian Deeney

NAME OF AGENCY HEAD WHO APPROVED THE PROPOSED RULE: Ken Detzner

DATE PROPOSED RULE APPROVED BY AGENCY HEAD: 04/11/17

DATE NOTICE OF PROPOSED RULE DEVELOPMENT PUBLISHED IN FAR: 02/03/2017

NAME OF PERSON ORIGINATING PROPOSED RULE: Carlos A. Rey

NAME OF AGENCY HEAD WHO APPROVED THE PROPOSED RULE: Amy Johnson

DATE PROPOSED RULE APPROVED BY AGENCY HEAD:

DATE NOTICE OF PROPOSED RULE DEVELOPMENT PUBLISHED IN FAR: February 3, 2017